

Florida Business Tax Application

(Formerly, Application to Collect and/or Report Tax in Florida)

Register online at your convenience. Our Internet site guides you through an easy step-by-step interview. Our free online registration is secure and saves you paper, postage, and time.



R. 07/11 Page 1

DR-1

Rule 12A-1.097 Florida Administrative Code Effective 01/12



Our Internet site is at www.myflorida.com/dor

Please read the Instructions for Completing the Florida Business Tax Application (Form DR-1N). Every applicant must complete Sections A and J and must answer the questions in bold print at the beginning of every section and subsection. This application will be rejected if the required information is not provided.

Section A – Reason for Applyin	Section A – Reason for Applying and Applicant Information				
1. Indicate your reason for submitting this application	(check only one; provide date and certificate	e number, if applicable).			
a. New business entity.	Beginning date of Florida business activity	y:			
b. New/additional Florida business location.	Beginning date of business activity at new	Florida location:			
	Link new location to existing consolidated filing number:	80-			
c. New taxable activity at previously registered business location.	Date of new taxable activity:				
d. Change of Florida county.	Date of location county change:				
	Old location's certificate/account number:				
	Link new county location to existing consolidated filing number:	80-			
e. Change of legal entity/business structure.	Date of legal entity change:				
	Old entity's certificate/account number:				
f. Purchase/acquisition of existing business from another person or entity.	Date of purchase/acquisition:				
2. Is this a seasonal business? Yes N BUSINESS ENTITY INFORMATION	o If yes, first month of season:	last month:			
3a. Legal name of individual owner (for sole proprietor only):	First name:	Middle name/initial:	3b. Owner's telephone number:		
3c. Legal name of business entity (corporation, limited	liability company, partnership, trust, estate,	etc.):			
4. Trade, fictitious, or "doing business as" name:					
5a. Physical street address of business location or renta	property being registered (see instructions)	:	5b. Business telephone number:		
City/State/ZIP:		County:	5c. Fax number:		
6. Mail to the attention of:	Mailing address (if different	ent from # 5a):			
City/State/ZIP:	,				
7. E-mail address: Your e-mail address is treated as confidential inform	nation [section (s). 213.053, Florida Statutes	(F.S.)], and is not subject to disclos	ure of public records (s. 119.071, F.S.).		
8a. Business Entity Identification Number - Provide Number (FEIN) of the business entity or Social Sec proprietor. Sole proprietors employing workers mu	urity Number (SSN)* of the owner/sole	8b. FEIN:	8c. SSN*:		



9. If you checked Box 1.f. because you purchased or acquired an exother person or entity:	xisting business from another person or e	ntity, provide the following information about the		
a. Legal name of person or entity:	b. FEIN:	c. Unemployment tax account number:		
d. Address, City, State, ZIP:		e. Sales tax certificate number:		
f. Portion of business acquired: All Part Unknown	g. Date of purchase or acquisition:			
h. Was the business operating at the time of purchase/ acquisition?	i. If no , on what date did the busine	ss close?		
j. Did the business have employees at the time of purchase/acquisition? Yes No	k. If yes , did you acquire the employ	rees? Yes No		
1. Did the acquired entity and your entity share any common ownership, man	anagement, or control at the time of purchase/s	acquisition? Yes No		
BUSINESS STRUCTURE & OWNERSHIP				
10. Check the box next to the structure of your business entity.				
a. Sole proprietorship	d. Limited liability company (check one below)	g. Estate		
b. Partnership (check one below)		Provide date of death:		
Married couple General partnership	Single member LLC			
Limited partnership Joint venture	Multi-member LLC	h. Government agency		
c. Corporation (check one below)	Check if you elected to be treated as a corporation for federal income tax			
C-corporation Not-for-profit corporation	purposes.	i. Indian tribe or Tribal unit		
	e. Business trust			
S-corporation	f. Nonbusiness trust/Fiduciary			
11. Corporations, partnerships, limited liability companies, and trust	ts must provide the following:			
a. Document number issued by the Florida Secretary of State when the ent	stitu waa			
chartered or authorized to conduct business in Florida:	Document number:			
b. Date of Florida incorporation, formation or organization, or date of auth	horization to conduct business in Florida:			
c. Entity's fiscal year ending date (month/day):				
12. Identify the owner/sole proprietor, or officers, general partners, n	managing members or trustees of the busi	ness entity.		
Name: Social Security Number*:	Home address:	Percent of ownership/control:		
Title: Driver license number/Issuing state:	City/State/ZIP:	Telephone number:		
Name: Social Security Number*:	Home address:	Percent of ownership/control:		
Title: Driver license number/Issuing state:	City/State/ZIP:	Telephone number:		
(Attac	ch additional pages, if necessary)	()		
* Social security numbers (SSNs) are used by the Florida Department of Revenue as unique sections 213.053 and 119.071, Florida Statutes, and not subject to disclosure as public record and select "Privacy Notice" for more information regarding the state and federal law gove	e identifiers for the administration of Florida's taxes. S cords. Collection of your SSN is authorized under state	e and federal law. Visit our Internet site at www.myflorida.com/dor		
BUSINESS BACKGROUND INFORMATION				
13. Has this business entity ever been known by	No If yes, provide previous name:			
another name?				
14. Has this business entity ever been issued a certificate of registration of Revenue?		1cs No		
15. Has any owner/proprietor, partner, officer, member, trustee, or the	÷ •	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		



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16.	-	answered "Yes" to questions 14 or	a. Name of person or entity	named on certificate	of registration:	
		ovide the name, address and certificate istration number for each business,	b. Address of person or enti	ity named on certifica	ate of registration:	
	_	etor, owner, partner, officer, member or				
	trustee	-	c. Certificate or tax account	t number:		
17.	To you	ir knowledge, has a tax warrant ever been filed by	the Florida Department of Rev	venue against this bus	iness entity?	Yes No
18.		ır knowledge, has a tax warrant ever been filed by		venue against any own	ner/proprietor, partner, officer, member,	Yes No
	trustee	, or the person whose social security number is pr	ovided in items 8c or 12?			les live
		ACTIVITIES DESCRIPTION	1			
19a		ibe the primary nature of your business and lets, and services. Include all of your taxable				
10b	-	wn, provide your North American Industry (CS) Code(s) Enter	your primary gods first. To determine you	ur NAICS code, go
190		w.census.gov/eos/www/naics Primary Co		S) Code(s). Eller	your primary code first. To determine you	I NAICS code, go
Se	ction	n B - Activities Subject to Sal	es & Use Tax	(\$5 fe	e for in-state business/renta	al locations)
Gen	eral	-				
20.	Does	your business (check the yes or no box ne	xt to each activity with blac	ck or blue pen):		
Yes	No					
Υ	N	a. Sell products or services at retail (to consur				
V	N	b. Sell products or services at wholesale (to re			C DD 1000 16 C 1112	
T	IN	c. Purchase or sell secondhand goods (see des and use tax, complete and submit a <i>Registra</i>				egistering for sales
Υ	N	d. Purchase or sell salvage or scrap metal to be	* * *		•	on Application for
		Secondhand Dealers and/or Secondary Med		8	, 1	11 3
Υ	N	e. Sell products or goods from nonpermanent	ocations (such as flea markets	or craft shows)?		
Y Y Y	N	f. Sell products or goods by mail order using	-			
Υ	N	g. Sell prepaid phone cards or calling arranger				
Υ	N	h. Rent or lease commercial real property to in				
Υ	N	i. Rent or lease living or sleeping accommoda		x months or less?		
		Does another party manage the property and	I collect the rent? Yes	No	If yes, provide:	
		Name:			Telephone number: ()	
		Mailing address:		City/State/ZIP:		
Υ	N	j. Manage the rental or leasing of living or sle	eping accommodations belongi	ing to others?		
Υ	N	k. Rent equipment or other property or goods	to individuals or businesses?			
Υ	N	1. Rent or lease motor vehicles to others?				
Y Y Y Y Y	N	m. Repair or alter consumer products or equipment of the second of the s	nent?			
Υ	N	n. Charge admission or membership fees?				
Υ	N	o. Place and operate coin-operated amusemen				
Υ	N	p. Place and operate food or beverage vending				
Y	N	q. Place and operate nonfood or nonbeverage		ocations belonging to	others?	
Y	N	r. Operate vending machines at your business				
V	N	s. Purchase items that you will include in a fir	•			S
1	IN	t. Purchase items for use in your business that vendors)?	were not taxed by the seller wh	hen purchased (includ	les purchases through catalogs, the Internet, or	from out-of-state
Υ	N	u. Use dyed diesel fuel for off-road purposes?				
Υ	N	v. Provide any of the following services? If y	es, check the box next to each s	ervice you provide.		
		(1) Pest control services for non	residential buildings	<u> </u>	Protection services	
		(2) Interior cleaning services fo	-		Security alarm system monitoring services	
		(3) Detective services	Ü	`		



Coin-Operated Amusement Machines

21.	Are	e coin-operated amusement machines operated at your business location?			Υ	N
	If y	ves, answer question a. If no, skip to question 22.			V	N.
	a.	Do you have a written agreement designating a party other than the applicant entity as the operator of the amusement machines at your loc If yes , provide name, address, and telephone number of machine operator: If no , also complete an <i>Application for Amusement Machine Complete</i> and <i>Application for Amusement Machine Complete and Application for Amuse</i>			DR-18).	N
		Name: Telephone number: ()				
		Mailing address: City/State/ZIP:				
Rea	al Pro	operty Contractors				_
22.		you improve real property as a contractor?es, answer questions a-d. If no, skip to question 23.			Υ	N
	a.	Indicate your industry category(s) (check all that apply): residential commercial industrial utility bridge/	oad			
	b.	Do you sell products at retail?			Y	N
	c.	Do you purchase materials/supplies from out-of-state vendors for use in your Florida projects?			Υ	N
	d.	Do you construct or assemble building components away from your project sites?			V	N
Mo		Fuel Sales	•••••	••••••		
	Do	you sell gasoline, diesel fuel, or aviation fuel at posted retail prices?			Υ	N
;		Check the box next to the description that best describes your fuel sales activities. Gas station only Gas station/convenience store Truck stop Marine fueling Aircraft fueling				
S	ecti	ion C – Activities Subject to Solid Waste Fees & Surcharge (\$30 dry-cl	eani	ng fee	appli :	ies)
04	Do :	you sell tires or batteries, or rent or lease motor vehicles to others?			Y	N
		es, answer questions a–c. If no, skip to question 25.	•••••	•••••		
	a.	Do you sell (at retail) new tires for motorized vehicles that are sold separately or as part of a vehicle?			Υ	N
	b.	Do you sell (at retail) new or remanufactured lead-acid batteries that are sold separately or as a component part of another product such as new automobiles, golf carts, boats, etc.?			V	N
	c.	Do you rent or lease motor vehicles that transport fewer than nine passengers to individuals or businesses?			Υ	N
) =		you own or operate a dry-cleaning plant or dry drop-off facility in Florida?			V	N
٠٥.		es, enclose the \$30 dry-cleaning registration fee. If no, continue to question 26.		•••••		
26.		you produce or import perchloroethylene?es, also complete a Florida Pollutant Tax Application (Form DR-166). If no, continue to question 27.			Υ	N
C		ion D - Activities Subject to Unemployment Tax			(no f	ioo)
3	CCL	ion b - Activities Subject to Onemployment Tax			ן טוו)	CCI
27.	If y	ve you employed or will you employ workers in the state of Florida? **			Υ	N
**	Offi	icers performing services for the corporation and receiving payment for such services (salary or distributions) are consporation for purposes of unemployment compensation tax.	idered	employ	ees of the	e
28.	Are	e you reactivating your unemployment tax (UT) account?			Y	N
	If y	es, provide your UT Account Number and answer questions 29-39. UT Account Number o, answer questions 30-39.				



29.	Is your business already registered and actively paying I	Florida unemployment tay?			YN
20.	If yes, provide your UT Account Number and skip question If no, answer questions 30-39.		UT Account		
30.	Employment type (check all that apply):				
	Regular employer (employee leasing companies must attach a copy of their license issued by the Department of Business & Professional Regulation [DBPR])	Nonprofit organization (attach a determination letter from the IR:	S)		ral crew chief
	of business & Floressional Regulation [DBFR])	Agricultural (noncitrus) employe	er	Governme	ental entity
	Domestic employer (household & personal care)	Agricultural (citrus) employer		Indian tril	be or Tribal unit
31.	On what date did you, or will you first employ workers in F	lorida? **			
32.	Have you or will you pay gross wages of at least \$1,500 with	thin a calendar quarter? **			YN
	If yes, provide the date you reached or will reach \$1,500 gr	oss wages:			
33.	Have you or will you employ one or more workers for 20 or	r more weeks within a calendar yea	r? **		Y
	If yes, provide the date of the 20th week:				
34.	Have you paid federal unemployment tax in another state th	iis year or last year?			YN
	If yes, in which state:	in which year:			
35.	Do you use the services of persons in Florida whom you con If yes , also complete an <i>Independent Contractor Analysis</i> (U	nsider to be self-employed, indeper UCS-6061).	ndent contractors?		YN
36.	Do you lease workers from an employee leasing company? If yes , complete items a–f about the leasing company and y				Y
	a. Leasing company's name:				
	b. FEIN: c. DBPR Li	cense Number:	1,	UT Account Number:	
	D. PEIN:	cense Number:	d.	U1 Account Number:	
	e. Portion of workforce that is leased: All Part	f. Date	of leasing arrangement	:	
37.	List the locations where you employ workers in Florida.				
	Address:	City:	County:	Number of e	mployees:
	Principal products or services:	If services, indicate if Administrativ	e Research (Other:	
	Address:		County:	Number of e	mployees:
	Principal products or services:	If services, indicate if Administrativ	e Research (Other:	
	Address:	City:	County:	Number of e	mployees:
	Principal products or services:	If services, indicate if Administrativ	e Research (Other:	
38.	If another party (accountant, bookkeeper, agent) will mainta following information about the other party:	ain your payroll and will file reports	s and/or remit unem	nployment tax on you	ır behalf, provide the
	Agent name:			Agent number:	
	Firm name:			Federal ID number (EI	N, PTIN):
	Mailing address:	City/State/ZIP:		1	
	E-mail address:	1			



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44.	Name and contact information of the managerial representative	who can answer questions ab	out filed tax returns:	
	Name:		Telephone number: (
	Mailing address:	City/State/ZI	P:	
	E-mail address:			
S	ection F - Activities Subject to Documenta	ry Stamp Tax		(no fee)
45.	Do you make sales, finalized by written financing agreement but do require documentary stamp tax to be paid?			YN
	a. Do you anticipate five or more transactions subject to documenta			
	b. In addition to the location provided for item 5, list all other locat Address:	ons where books and records are City/State/ZIP:	kept.	
	Audicss.	City/State/Zii .		
	Address:	City/State/ZIP:		
	Address:	City/State/ZIP:		
	Address:	City/State/ZIP:		
S	ection G - Activities Subject to Gross Rece	eipts Tax on Electric	al Power and Gas	(no fee)
	a. Electricity Natural or manufactured gas b. Do you import into Florida natural or manufactured gas (excluding ection H - Activities Subject to Severance Do you extract oil, gas, sulfur, solid minerals, phosphate roc	Taxes & Miami-Dad	e County Lake Belt Fees	(no fee)
	If yes, check the box next to each activity you are engaged in. I a. Extracting oil for sale, transport, storage, profit, or commod b. Extracting gas for sale, transport, profit, or commod c. Extracting sulfur for sale, transport, storage, profit, or commod d. Extracting solid minerals, phosphate rock, or heavy mine e. Extracting lime rock or sand from within the Miami-Dad	ercial use. se. mmercial use. rals from the soil or water for co		
	ection I – Enrollment to File and Pay Taxes		•	(no fee)
	detailed information about the e-Services program, see the instructions (Do you wish to enroll to file and pay taxes, fees, and surchar		•	Y
	If yes, provide the following information to enroll in the e-Serv			
49.	Contact Person for Electronic Payments	Talanhana nymhan	For growthern	
	Name:	Telephone number:	Fax number:	
	Mailing address:	City/State/ZIP:		
	E-mail address:			
	a company employee a non related tax preparer th	e UT Agent named in item 38	Federal PTIN (if tax preparer):	



0.	Contact Person for Electronic Return Filing Check if same as	contact	person for elect	ronic payments.			
	Name:	Tele	phone number:		Fax number:		
		()		()		
	Mailing address:	City	/State/ZIP:				
	E-mail address:						
		A		Federal PTIN (if tax 1	preparer):		
		Agent na	med in item 38				
1.	Choose your filing/payment method:						T
	Tax(es) for which You are Registering	Inter	net File/Pay	Software File/Pay	EFT P	ay Only	Direct File/Pay
	Sales and use tax						
	Solid waste fees and surcharge						
	Unemployment tax						
	Communications services tax						
	Documentary stamp tax						
	Gross receipts tax						
	Severance taxes						
	Miami-Dade County Lake Belt Fees						
	Corporate income tax (F-1120A, short form)						
	Corporate income tax (F-1120, long form)						
	Check if you wish to use the ACH-Credit payment method. This is the payment from your bank account to the State's bank account. Approximately account to the State of the payment from your bank account to the state of the payment from your bank account to the pa			rd to make your payment	. To use this	payment me	thod, you must transfer
2.	Banking Information (not required for ACH-Credit)						
	a. Bank/financial institution name:		b. Bank acco	ount number:			
	c. Address of branch location:		d. ABA Rou	ting/Transit Number: :			l:
	e. Account type: Business checking Personal checking	king	Business s	avings Person	al savings		
3	Enrollee Authorization and Agreement						
	This is an Agreement between the Florida Department of Revenue, herei into according to the provisions of the Florida Statutes and the Florida A			and the business entity n	amed herein	, hereinafter "	the Enrollee," entered
	By completing this agreement and submitting this enrollment request, the Enrollee applies and is hereby authorized by the Department to file tax returns and reports, make tax and fee payments, and transmit remittances to the Department electronically. This agreement represents the entire understanding of the parties in relation to the electronic filing of returns, reports, and remittances.						
	The same statute and rule provisions that pertain to all paper documents electronically according to this agreement.	filed or p	payments made by	y the Enrollee also gover	n an electron	nic return, or j	payment initiated
	I certify that I am authorized to sign on behalf of the business entity identified herein, and that all information provided in this document has been personally reviewed by me and the facts stated in it are true. According to the payment method selected above, I hereby authorize the Department to present debit entries into the bank account referenced above at the depository designated herein (ACH-Debit), or I am authorized to register for the ACH-Credit payment privilege and accept all responsibility for the filing of payments through the ACH-Credit method.					o the bank account	
	Signature:		Title:			Date:	
	Printed name:						
	Second Signature:(If dual account)		Title:			Date:	
	Printed name:						



Section J - Applicant Acknowledgement, Declaration and Signature

• • • • • • • • • • • • • • • • • • • •	•
Registrant's Responsibilities – You must initial next to each responsibility listed belowill be rejected if any part of this section is left blank.	w to indicate that you have read, acknowledge, and understand each one. Your application
I understand it is my responsibility to timely notify the Department of contact information.	Revenue of any changes of business structure, activities, location, mailing address or
	ployees, partners, managing members, corporate officers, etc.) who is required to collect, fails to do so shall be personally liable for penalties under the provisions of s. 213.29, F.S.
In addition to any other penalties provided by law, including civil penalties, I understand	l it is a criminal offense to:
Fail or refuse to register (a late registration fee or penalty may also be	imposed).
Not timely file a tax return or report.	
Underreport a tax, surcharge or fee liability on a return or report filed.	
Fail or refuse to collect a required tax, surcharge or fee.	
Not remit a collected tax, surcharge or fee.	
Make a worthless check, draft, debit card payment, or electronic funds	transfer to the Department.
Authorized Signature – Depending on your business structure, only the following prince	•
 If the applicant is a sole proprietor, the individual owner must sign. If the applicant is a partnership, a general partner must sign. If the applicant is a corporation, an incorporator or officer must sign. If the applicant is a limited liability company, a member or manager (if authors if the applicant is a trust, the grantor or a trustee must sign. If the applicant is an estate, the personal representative, executor or executring the applicant is a government agency, Indian tribe or tribal unit, an official state of the applicant is a government agency, Indian tribe or tribal unit, an official state of the applicant is a government agency, Indian tribe or tribal unit, an official state of the applicant is a government agency. 	x must sign. authorized to sign on behalf of the agency, tribe or tribal unit must sign.
Applicant Attestation, Declaration, and Signature	
Under penalties of perjury, I attest that I am the applicant, or that I am an au read the information provided on this application and that the facts stated in	thorized principal of the applicant entity identified herein, and also declare that I have it are true.
Signature:	Title:
Printed name:	Date:
Amount enclosed: \$ • \$ 5 fee – Sales tax registration for busine • \$30 fee – Solid waste fee & surcharge registration	
 USE THIS CHECKLIST TO ENSURE FAST ✓ Complete all required sections of this application. ✓ Make sure that you have provided your FEIN or SSN. ✓ Sign and date the application. ✓ Attach check or money order for appropriate registration fee(s). DO NOT SEND CASH. ✓ Attach required documentation or additional applications, if applicable. 	
FOR DOI	R USE ONLY
PM/Delivery Contract Ob	iect (MO)
B.P. No. Certificate N	o. -
UT Acct. No. Contract Ob.	
NAICC Code/a)	
NAICS Code(s):	



Account Management - Mail Stop 1-5611 Florida Department of Revenue 5050 W Tennessee St Tallahassee FL 32399-0160

Affix Postage

Did You Know?

You can register online. It's free, easy to use, and secure. Go to www.myflorida.com/dor